

Prospectus 2025 - 2026



Ysgol y Graig

Prospectus

Ysgol y Graig, Llangefni

Revised May 2025

NAME AND SCHOOL ADDRESS:

Ysgol y Graig,
Ffordd y Coleg,
Lôn Tudur,
Llangefni
Ynys Môn.
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school website: www.ysgolygrraig.cymru





HEAD TEACHER

Mrs Meinir Lois Roberts

Dear Parent/ Guardian,

It is our pleasure as a staff to welcome your child to our school. Coming to school for the first time, or changing school, is a big step for your child and also for you.

At Ysgol y Graig, your child will become a member of a happy and close family, where the learning is underlined with every individual's needs.

This school's staff seeks to see every pupil developing to be an independent and confident individual who is willing to air his/her opinions. There is a strong ethos here of respect towards each other that allows pupils to thrive and that sets the basis for ensuring that our pupils grow to be responsible members within the local community.

By working together closely with the home we can ensure that your child develops to his/her full potential. A host of varied activities are provided here in order to enable the pupils to develop and learn new skills that will equip them to realize their dreams.

As Head Teacher I believe that every child who attends this school deserves an outstanding level of education. My duty is to ensure that the provision we offer allows this to happen.

M L Roberts



CATEGORY OF SCHOOL

Ysgol y Graig is a County Primary School (Early Years and Key Stage 2). It is a daily, bi-lingual, co-educational school. Around 375 children attend the school.

SCHOOL SITE

The school is located on the outskirts of the market town of Llangefni, Anglesey. The school is spread across two buildings. Ysgol y Graig was opened on this site in 2009. Then, in July 2024, the Graig Fach Unit was opened on the same site for nursery pupils up to Year 2. Pupils in Years 3 to 6 attend the Graig Fawr Unit, which is located in the original building. The school has been purposefully designed to meet the needs of 21st-century pupils. A specific outdoor area is designated for each class in Graig Fach to promote outdoor learning. The School Council works hard to ensure that the school environment stimulates children's enthusiasm and reflects the views of the pupils.

TRAVELLING AND PARKING

The school encourages parents to walk or share cars when bringing their children to school. We ask a responsible adult to walk nursery children to Year 2 to school every morning. A responsible adult must also pick up nursery - Year 3 learners from school every day. Year 4 pupils are allowed to walk home on their own, provided the school has received a written request from the parent or guardian in advance. At the Graig Fawr Unit, there is a designated parking area for Anglesey County Council staff only, which includes school staff and official visitors. A drop-off area for children has been designated for parents and guardians. There is a specific parking area for the Graig Fach Unit, which includes electric car charging points. Careful and cautious driving is required near the school site at all times. Cooperation from everyone is requested for the safety of the children.

HEALTH AND SAFETY

Every possible care is taken regarding the pupils' safety whilst they are in school. If a pupil is ill or in an accident the parents are contacted, then if need be the pupil is taken to Ysbyty Gwynedd or the emergency services are contacted. Medicine is given to a pupil in special cases only —with that happening after receiving written directive from a parent.

A pupil is not allowed to leave school early without permission. If there is change in the way that a pupil goes home, the parents are requested to tell the Head Teacher or the pupil's teacher beforehand about the arrangements made.

The school regularly reviews health and safety arrangements for the pupils and the staff. Every visitor must use the QR code to log in by the main entrance before gaining access to the remainder of the school. The school has a burglar alarm system that has been linked with the police station, and 'fire practices' take place each term.

TOILET FACILITIES

The toilet facilities that are available to the pupils satisfy the HSE Health and safety requirements. The toilets are inspected and cleaned daily using the cleaning chemicals recommended by the County Council.



THE SCHOOL'S GENERAL AIMS

1. Create a happy and safe environment where children grow, develop and mature into confident individuals and responsible members of the community who are aware of others' welfare needs.
2. Offer the highest standard of education possible that reflects the needs of individuals, local community, the Local Authority as well as the Welsh Government.
3. Ensure the delivery of the National Curriculum and the Foundation Phase so that every pupil achieves to their full potential across all areas of the curriculum.
4. Offer equal opportunity for every pupil, regardless of sex, ability, religion or race.
5. Encourage respect towards other people and their property, and stress the importance of excellent behaviour, courtesy and appearance for all our pupils.
6. Ensure that every pupil can develop to be fully bilingual in Welsh and English, so that they can fully participate in a bilingual society.

GENERAL AIMS

1. Ensure that every pupil feels part of a disciplined society that places distinction in their lives and work to moral, spiritual and humanitarian values.
2. Nurture respect and tolerance towards people of every background, creed and culture and ensure equal opportunities whatever their race, religion, gender, sexuality, age or disability.
3. Ensure that every pupil's ability to use both English and Welsh as a learning medium is developed in accordance with the Education Authority's Language Policy.
4. Ensure that there is progression and development in the experiences and activities provided and that an extensive part of those experiences reflect the nature of the pupils' life and interests.
5. Ensure that every subject gives attention to the Welsh Curriculum.
6. Enable pupils to use their literacy, numeracy and information and technology skills in a variety of curriculum contexts.
7. Ensure that quality teaching and learning methods are used that will assist pupils to develop inquisitive and lively minds, the ability to question and discuss rationally, to solve real problems and to work independently.
8. Provide an extensive variety of extra-curricular activities that will be of assistance to the pupils' personal, social and cultural development.
9. Provide a broad curriculum that develops every pupil's full potential.
10. Encourage a link between school and:
 - the home
 - the community
 - other schools [nursery, primary and secondary]
 - industry and commerce
 - the Education Authority and other relevant agencies.



ATMOSPHERE AND ETHOS

At Ysgol y Graig we believe in establishing a happy and hard-working atmosphere based on an inter-relationship of respect and care between teachers and pupils and between pupils and each other. This will enable pupils to behave positively and develop self-confidence along with a positive self-esteem so that they respect themselves without being arrogant. We ensure that all our pupils feel part of the disciplined society that honours moral, spiritual and humanitarian values.

ARRANGEMENTS FOR PARENTS TO COME AND SEE THE SCHOOL

We always welcome opening our doors to parents. If you would like to come and visit please contact the school beforehand to make the necessary arrangements.

SCHOOL HOURS – usual school hours

Mornings: 8.55—12.00am
9.00 – 11.00am (Nursery)
Dinner Time: 12.00—1.00pm
Afternoon: 1.00—3.00pm (Nursery)
1.00 – 3.05pm (Reception – Yr2)
1.00 – 3.15pm (Key Stage 2: Yr3 - Yr6)

The school is responsible for taking care of children from 8.45yb.

As the school is designed to be a 'Green School' all children within reasonable reach of the school are expected to be walking or cycling.

The school has a Morning Childcare Club between 7.55am – 8.20am and charge £1.25 per child per day. The free Breakfast Club is open daily between 8.20 and 8.45a.m for all our pupils. Please contact the school for further information.

We ask that parents of children in the Nursery, Reception, Years 1, 2 and 3 to ensure their children are brought to school and leave school with a responsible adult at all times. We ask that you inform the school if there is a change to the usual arrangements regarding collecting your child at the end of a day.

SCHOOL WEBSITE

The school has a website:

www.ysgolygrraig.cymru

Here you will find information about the school as well as letters that are sent home. We also share letters and messages through our SeeSaw system.



ADMISSION POLICY YSGOL Y GRAIG

Every school has an admission number. This school's admission number is 68. There is no automatic transfer from the Nursery to Reception, and since Anglesey Education Authority is the Admissions Authority, the Authority will consider applications. If it happens that more have chosen to send their children to the school than there is room for them, applications are considered in accordance with the following criteria and they are listed in the order of priority:

- Number of pupils that can be admitted to school (i.e. the school's admissions number for each school year);
- The geographical area served usually by the school (i.e. defined catchment)
- Does the prospective pupil have a brother or sister in the school?

In order to make an application for a place at the school, applications must be made on line to Anglesey County Council before 1st February.

More information is available on the Isle of Anglesey Council's website, www.ynysmon.gov.wales

PUPIL ADMISSION

Children are accepted to the Nursery Unit as part-time in the September following their 3rd birthday. During the summer term, before the children start at the school, parents are invited to meet the nursery class staff. This gives the children and parents an opportunity to familiarise themselves with the Nursery Unit, the toilet facilities, play area etc as well as meet the Class Teacher and Head Teacher. It has been proven over the years that this visit helps to break the ice and avoid many difficulties that can arise with beginning at a new school.

Children start at the school full time in the September following their 4th birthday.

When the children are 11 years old, they transfer to Ysgol Gyfun Llangefni. Children are given opportunities to visit the school before they begin their education there.



SCHOOL ATTENDANCE

Regular attendance at the school is essential if a pupil is going to make the best possible progress. The school has to give an explanation for every case of absence and decide whether it is “authorized absence” (e.g. illness) or “unauthorized absence” (e.g. going shopping). We ask parents to inform us why a child is/was absent or late arriving at school, either by letter/ phone call/seesaw message or personal visit. An explanation from the child himself is not adequate. If no explanation is received the school will contact the home to ask the cause and if no response is received then the absence is listed as “unauthorized”. Every pupil’s attendance is monitored regularly by the Head Teacher. In cases of regular absence, or an evident pattern of late arrival in school, the Head Teacher will ask for an interview with the parents and if there is no satisfactory explanation the case will have to be referred to the attention of the Education Welfare Service.

Parents who intend to organize holidays during the school term should apply for permission on an appropriate form **beforehand**. As a rule the school cannot authorize absence for holiday purpose for more than **10 days** during the academic year. Parents are encouraged not to withdraw the children from school if it is not completely necessary. The school will take into consideration the child’s level of attendance before authorising absence due to holiday during term time.

The school will report on your child’s attendance at the end of the academic year. 95% attendance is considered to be good. Attendance below 92% is unsatisfactory.



BREAKFAST CLUB and CHILDCARE CLUB

The school now offers a Childcare facility that runs from 7.55 am until 8.20am at a cost of £1.50 per child per day. The school also has a free Breakfast Club between 8.20am and 8.45am. Children are offered a healthy breakfast in accordance with the Welsh Government statutory regulations 'Healthy Eating in Schools'. If you want your child to take advantage of these clubs, you will be asked to complete the registration forms that are available from the school/seesaw.

LUNCHTIME MEALS' SERVICE

Chartwells Catering Service is responsible for the midday lunch. A copy of the menu is available to parents. A week's notice is requested when a child changes from dinner to packed lunch or vice versa.

All children attending primary school have the right to a free lunch.

HEALTHY PACKED LUNCHES

Some parents decide to give their children a lunch box rather than school dinner. We, as a school encourage you to consider the contents of the lunchbox that you provide for your child. We believe in teaching the pupils from an early age about the importance of healthy eating. We ask for your co-operation by ensuring that the contents of the lunchbox conforms to the Welsh Government 'Healthy Eating in Schools' regulations.

SNACKS, WATER AND MILK

In accordance with the Welsh Government's 'Healthy Eating in Schools' statutory regulations, pupils are only allowed to bring fruit and water to school. There is a Water Fountain in the school for the pupils to use. The pupils are encouraged to drink plenty of water throughout the day. Water bottles are for sale from the school for £1.50.

Children are allowed to bring fruit of their choice to school to eat at playtime. In order to ensure the safety of children, grapes should have been cut.

Free milk is offered to 3 to 7 year old pupils.



UNIFORM

The school has an official school uniform. Although it is not compulsory for pupils to wear it, we feel that a school uniform nurtures pride towards the school and a feeling of belonging to it, and therefore we hope very much that you, the parents, will be willing to support the school's official uniform. The uniform does not have to have the school badge on it.

Light blue polo shirt.
Royal Blue sweatshirt.
Black trousers/skirt.

You can buy the uniform from the school or from Brodwaith, Llangefni or if you do not want a uniform containing the school badge, you can purchase from any local supermarket.

A Welsh Government grant is available to help with school uniform costs for families entitled to free lunches. Use this link for more information.

[Pupil Development Grant \(uniform grant\) \(gov.wales\)](#)

Jewellery

For safety reasons jewellery is not allowed in school apart from a plain watch, a signet ring and ear studs. **Other kinds of earrings are not allowed.**

Shoes

Pupils should wear suitable dark shoes. High-heeled shoes can be dangerous and therefore they should not be worn for school.

Toys

Pupils are not allowed to bring toys to school.

Hair

Pupils are expected to wear their hair neatly and to guard against cutting 'patterns' or shape their hair in a way that is inappropriate for school.

Names on Clothes

You can take it for granted that clothes become lost from time to time. We beg you to ensure that there is a name label on every article of clothing, including coats and Physical Education clothes.

Physical Education Clothes

Pupils are expected to change into suitable clothes for Physical Education and back into their usual clothes at the end of the lesson. Your child will need a t-shirt and short trousers. The children will also need trainers.

STAYING SAFE IN THE SUN

On sunny days, we ask children to bring a hat or cap with them to school to wear during break times and on visits. We also ask that you apply sunscreen to your child's skin before they arrive at school in the morning.



TEACHING AND LEARNING

TEACHERS AND STAFF

Every school's main resources are its teachers and the assistants and their ability to create and maintain a happy relationship with the pupils. We are fortunate to have staff that places an emphasis on the quality of the relationship between teacher and pupil in order to promote the pupil's academic and personal development. We believe that the teacher who succeeds is the teacher who comes to know his/her pupils as individuals, who is aware of their lives outside the school and who are ready at all times to respect and honour their experiences and efforts to come to terms with them. He/she will be eager to promote their lives as individuals.

TEACHING AND LEARNING ORGANIZATION

Within the classroom the work is arranged by the teacher. There are 12 full time classes at the school. These classes have been arranged according to pupils' ages.

Children will transfer from the Early Years to Key Stage 2 when they are 7 years old.

We also have a part time Nursery Class with children attending either every morning or afternoon, depending on their age.

SCHOOL CURRICULUM – CURRICULUM FOR WALES

A balanced and broad curriculum is introduced relating to the child's spiritual, moral, mental, social, physical and emotional development. This is mainly done through the thematic approach. Since September 2022 the school implements the Curriculum for Wales. The school's vision, together with the curriculum model offered at Graig has been published on the school website – www.schoollygrraig.cymru. All pupils, parents, Governors and school staff have contributed to creating our vision. The curriculum is based on the four purposes of developing children to be:

1. ambitious, capable learners
2. enterprising, ambitious contributors
3. healthy and confident individuals
4. principled, knowledgeable learners



LANGUAGES, LITERACY AND COMMUNICATION



THE USE OF WELSH

Welsh is the main medium of day to day life of the nursery and in the early Years, so that the pupils have a strong foundation in the language. Many children who start their education with us learn Welsh at the school. The Welsh language is taught by staff that are sensitive to the needs of the children.

Welsh is taught through nursery rhymes and repetition and through play. By the end of nursery year most children begin to use simple phrases in Welsh to express themselves.

English is formally introduced in Year 2 in order to ensure that children are fully bilingual by the time they leave school at 11 years of age.

During their journey from Year 3 to Year 6 pupils will be taught through the medium of Welsh and English. The ratio of lessons taught through one medium or another is adapted to answer the needs of individual class, so that by the end of their education at the school the pupils will have the same level of ability and confidence in both languages.

Children who come to this school in Years 3 or above, whom are unable to speak Welsh are given an opportunity to attend an intense course at a Welsh Language Unit for a term so that they are able to fully integrate into school life as well as the local community. Children at Ysgol y Graig are assessed in their ability in Welsh as a first language, in accordance with the LEA's Language Policy. In some exceptional circumstances a few children are assessed through the medium of English. This depends on how much time the child has spent learning Welsh.

Before pupils move to Ysgol Gyfun Llangefni their ability in Welsh is discussed with the Head of Year 7. Both schools then decide on which class to place each pupil in Year 7 so that their needs are met. Parents are able to express their wishes for their child to be placed in a class where Welsh is taught as a second language.

However most parents at this school agree that their child would benefit from continuing with following a Welsh Language education as this further enhances their bilingual skills.

We as a school take pride in having an opportunity to participate in a wealth of culture through the medium of both languages.

We, at Ysgol y Graig, are implementing guidelines set out in Anglesey's Language Charter. Every school on Anglesey have been asked to adopt the charter and to encourage the use of the Welsh language amongst children and young people on the island.

LANGUAGE

A pupil's language development is a foundation for learning. Emphasis is placed on developing these essential skills through various experiences that have been planned to motivate sensible, lively and intelligent response in both languages.

LISTENING

Attention is given to developing a pupil's ability to listen effectively in collective situations, group situations and as an individual for him/her to receive pleasure, respond to instruction and respond creatively and intelligently.



SPEAKING

Emphasis is placed on creating situations where pupils are given opportunities to develop the ability to speak clearly, intelligibly and confidently in a language that is appropriate to the situation in question, practising care for accuracy.

READING

This school places emphasis on nurturing the pupil as a reader from the very beginning so that he/she can:

- get pleasure or entertainment;
- deepen his/her understanding;
- gather information;
- develop his/her ability to be critical in his/her reading and to appreciate good books.

WRITING

The pupil is given opportunities to respond in writing to various experiences and situations and to write for various purposes so that he/she can:

- use writing as a medium to express himself / herself and make sense of the world around him/her
- use writing to intensify his/her understanding;
- select and use a form of writing that is appropriate for its purpose.
- experiment and develop his/her creative skills.

MATHEMATICS AND NUMERACY



The school's mathematics framework is based on the requirements of the Statements of What is Important within the Curriculum for Wales. There are 4 statements for the mathematics and Numeracy field, namely:

1. The number system is used to represent and compare relationships between numbers and quantities.
2. Algebra uses symbol systems to express the structure of mathematical relationships.
3. Geometry focuses on relationships involving shape, space and position, and measurement focuses on quantifying phenomena in the physical world
4. Statistics represent data, probability models chance, and both support informed inferences and decisions.

The curriculum also includes 5 interdependent proficiencies, namely:

1. Conceptual understanding
2. Communication using symbols
3. Fluency
4. Logical reasoning
5. Strategic competence



DIGITAL LEARNING

Ar Ysgol y Graig, we believe it is imperative that we equip our children with the necessary skills they will need for the workplace in the 21st Century. Computing / digital technology skills are taught through various practical activities and it contributes to work across the curriculum. We strive to raise pupils' awareness of the potential of digital technology in the world around them and to deal with it confidently and safely.

SCIENCE AND TECHNOLOGY



The Science and Technology Area of Learning and Experience addresses the following:

- Understand nature and living things.
- Learn about designing and building things.
- How technology works and how to use it to solve problems.

There are 6 Statements of What Matters within this area, namely:

1. Being curious and searching for answers is essential to understanding and predicting phenomena.
2. Design thinking and engineering offer technical and creative ways to meet society's needs and wants.
3. The world around us is full of living things which depend on each other for survival.
4. Matter, and the way it behaves defines our universe and shapes our lives
5. Forces and energy provide a foundation for understanding our universe
6. Computation is the foundation for our digital world.



HUMANITIES



Within the Humanities area of learning and experience, learners are given opportunities to learn about history, geography and religions. They also learn about business and politics i.e. how the country is run, and also about society and how people in our country live together.

Within this field, attention will be given to 5 Statements of what Matters. namely:

1. Enquiry, exploration and investigation inspire curiosity about the world, its past, present and future.
2. Events and human experiences are complex, and are perceived, interpreted and represented in different ways
3. Our natural world is diverse and dynamic, influenced by processes and human actions.
4. Human societies are complex and diverse, and shaped by human actions and beliefs.
5. Informed, self-aware citizens engage with the challenges and opportunities that face humanity, and are able to take considered and ethical action.



EXPRESSIVE ARTS

This area of learning and experience is broad and provides opportunities for learners to express themselves through artwork, dance, music and digital media.

There are 3 Statements of What Matters, namely:

1. Exploring the expressive arts is essential to developing artistic skills and knowledge and it enables learners to become curious and creative individual
2. Responding and reflecting, both as artist and audience, is a fundamental part of learning in the expressive arts.
3. Creating combines skills and knowledge, drawing on the senses, inspiration and imagination.

Music – At Ysgol y Graig the musical provision can be extended to the children who show special aptitude by joining the William Mathias School Scheme. The scheme provides touring teachers to teach instrumental lessons within schools. There is a fee for the lessons. Ysgol y Graig can currently arrange lessons for violin, cello, flute, clarinet, French Horn, piano and harp.



HEALTH AND WELL-BEING



This area of learning and experience ensures opportunities for learners to learn about having a healthy body, and a healthy mind. They also have opportunities to understand what healthy relationships are and how to make good life decisions.

There are 5 Statements of What Matters within this area, namely:

1. Developing physical health and well-being has lifelong benefits.
2. How we process and respond to our experiences affects our mental health and emotional well-being.
3. Our decision-making impacts on the quality of our lives and the lives of others
4. How we engage with social influences shapes who we are and affects our health and well-being.
5. Healthy relationships are fundamental to our well-being.

CROSS-CURRICULAR THEMES

Within the Curriculum for Wales there are 5 cross-curricular themes.

1. Human Rights
2. Local, national and international contexts – the area that is local to us in Llangefni, learning about Wales, and the wider world.
3. Careers and experiences related to the world of work - Learning about work and how to choose the type of work learners wanted to do.
4. Variety - Respecting people's differences, e.g. their beliefs or where they come from.
5. Relationship education, and sexuality - Learners learn about feelings, healthy relationships and how we think about ourselves. This area is statutory in Wales. Parents/guardians do not have the right to exclude their child(ren) from this education. At Ysgol y Graig we will ensure that the field is taught within context and is fit and appropriate to the age of the pupils.



MANDATORY ELEMENTS

The Curriculum for Wales also identifies 4 mandatory areas that must be introduced in each school.

1. Welsh language
2. English
3. Relationships and Sexuality Education
4. Religion, Values and Ethics

COUNCILS

SCHOOL COUNCIL

The School Council was established with the main aim of giving pupils the opportunity to play a part in decision-making within the school. Council members are elected by pupils of the school. There is a representative from each KS2 year on the School Council. They meet to discuss issues that are important to school children and report back to the Head teacher. Year 6 representatives also represent Ysgol y Graig on Llangefni catchment area School Council. They meet to organise primary/secondary transition activities, organise St David's Day parade, and recently to create a vision for a Curriculum for Wales for the catchment area.

HEALTHY SCHOOL

Ysgol y Graig is part of the Gwynedd and Anglesey Healthy Schools Scheme. As a result of the hard work of the Council for Healthy Schools at Ysgol y Graig, the school successfully completed the Gold Step. The School Council also contributes extensively to this scheme.

ECO SCHOOL

The school has an Eco School Council that includes pupils from Years 3 to 6 who have been elected by all pupils at the school. Their hard work has led to success, with the school awarded a Green Flag. The school's aim is to teach pupils and raise awareness of their responsibility for caring for the environment.



ADDITIONAL LEARNING NEEDS and INCLUSION

The school complies with the new ALN code in accordance with the new Education Act that came into force in September 2022. Mr. Owain Williams is the ALN Coordinator for Graig Fach pupils and Mrs. Rhian Griffiths is the ALN Coordinator for Graig Fawr. The school's policy details the guidance to be followed in order to meet the requirements of the new law. In conducting ALN enquiries and reviews, the school works closely with parents/guardians and various external agencies. However, the voice of the child is central to all actions taken by the school.

Whilst creating a provision map for meeting the needs of learners full consideration is given to the nature of the difficulties, and discussions are held with parents/guardians and the children themselves.

LOOKED AFTER CHILDREN/WELFARE

We believe that every child, regardless of his/her background, is entitled to an outstanding level of education. We work alongside parents/carers to ensure children reach their full potential.

The Head Teacher is responsible for making sure that children who are in care achieve the best they can. She works closely with Mrs Elen Hughes, the school's Welfare Officer to ensure the school fully responds to these children's needs.

The school also has a nurture class and employs two ELSA assistants, who specialise in providing emotional and social support for the children.

We also employ a play therapist so that children are given support, whenever it is needed. The school also co-operates with outside agencies so that these children make excellent progress whilst at the school.

CHILD SAFEGUARDING

The Head Teacher is the school's Designated Safeguarding Officer and she is supported by Mrs Mrs Elain Thomas, Deputy Head Teacher. The school conforms with National guidelines to ensure the safety of all our pupils. If you have any concerns please contact the the Head Teacher or Mrs Elain Thomas. You can also contact Teulu Môn if you have any concerns you wish to discuss – 01248 725888. Further information regarding Teulu Môn can be found on their website – www.teulumon.wales



ASSESSMENTS AND ASSESMENTS FOR LEARNING

Children are assessed internally as part of the school's assessment policy. Learners are assessed at the beginning and end of each educational year to measure the progress they are making. Nursery children are assessed within the first 6 weeks of starting school. Similarly, reception class children are assessed within 6 weeks of entering full-time education. In addition to this teaching staff continually assess the children. Teachers also teach children how to assess themselves. This allows staff to identify the next steps that need to be taken to secure improvement. In June a written report is presented to parents/guardians on their child's progress.

Parents' evenings are also held during the year so that parents/guardians can see their children's work and discuss their development with the teachers. All teachers keep detailed assessments about their children and discuss the 'way forward' with parents during the open evenings.

HOMEWORK

It is the school's policy to set homework regularly. At times we ask pupils to complete tasks at home. This can mean finishing work, completing a specific task, finding information; asking parents or other members of the family, or learning work e.g. multiplication tables, words for a spelling test. We would like to emphasise your role as parents and we hope that you will assist, supervise and ensure that tasks are fulfilled to the best of each individual's ability. Remember also that reading regularly is a very important part of homework. We hope that you will make full use of the Reading Record on SeeSaw and give your comments as an additional reference for the teachers.

Parents are welcomed to discuss homework with the class teacher if difficulties of any kind arise.

BEHAVIOUR AND ATTITUDES

High priority is given to positive behaviour and attitude in school in order to ensure that the school fulfils its purpose, namely develop every pupil's growth and development. This school encourages pupils to be self-disciplined, responsible and to respect others. We know that we shall have your support as parents in this. These expectations and the action steps are outlined in the school's 'Promoting Behaviour and Discipline Policy', and school rules.



ADDITIONAL ACTIVITIES

The school hopes for parents' co-operation and support with any additional activity organized, such as evening concerts, exercises and football practices, netball etc. Parents are required to ensure that they arrange to pick up the pupils to take home at the end of the activity.

THE URDD

During the Autumn term the children are invited to join the Urdd. By becoming a member of the Urdd the pupils have an opportunity to compete with art and craft work, sports as well as competing in the Urdd Eisteddfod. They are given opportunities also to take part in the annual carol service. Year 5 and 6 members have opportunities to attend residential courses at Glan Llyn, Cardiff or Llangrannog annually.

CHARGING FOR ACTIVITIES

The basic principle of the 1988 Education Act was that educational activities should be free for every pupil. Even so the school has a statutory right to ask parents to contribute towards the costs with the understanding that no pupil will suffer disadvantage if his/her parents are disabled or unwilling to contribute. The school conforms with the Charging for Activities Policy and is therefore always willing to help families in certain financial situations. Every parent has the option of paying for activities in weekly instalments or by making one payment. No pupil will be refused access to any activity due to non payment. Pupils are asked to contribute towards transport costs to the Leisure Centre for swimming lessons.

The annual sum for the instrumental lessons is denoted by the Board of Governors



POLICIES

Please contact the school if you need to see the full policy.

SCHOOL ANTI-BULLYING POLICY

The school has an anti-bullying policy which defines bullying. The policy conforms to the Anti-Bullying Guidelines (Circular 23/2003)

AIM OF THE POLICY:

1. Create an environment where everyone feels at home, safe and happy. Only in an environment such as this can children reach their full potential. All types of bullying undermine equal opportunity.
2. This policy allows the school to identify bullying as soon as it starts thus allowing the staff to deal and resolve the situation as soon as possible.

When bullying has been identified the school will follow these steps:

1. Talk to all the children involved.
2. Meet with the parents/ guardian
3. Record details of information gathered.
4. Take further action if needed.

SCHOOL EQUAL OPPORTUNITY POLICY

The school has an equal opportunity policy.

AIM OF THE POLICY:

1. Provide equal opportunity for every pupil, regardless of their gender, ability, cultural and ethnic background.
2. Ensure no child suffers prejudice based on race, beliefs, gender, language, educational ability, social position or disability.
3. Ensure that all aspects of the curriculum and all recourses are available for every pupil.
4. Ensure that positive social attitude are nurtured at school. Children are encouraged to work together and to show an understanding of their responsibilities towards others.
5. Use appropriate terminology in discussions and avoid creating stereotypes.



MOBILE PHONES POLICY

Aim

Every school has a responsibility towards the pastoral care of their pupils, and so this school advocates the prevention of abuse and neglect by ensuring a safe environment for its pupils.

This school believes that cyber bullying is as serious as other forms of bullying.

Therefore we cannot allow mobile phones to be used on school grounds. If a child must have a mobile phone in school for a particular reason he/she must give leave it in the Office as soon as he/ she arrive at school.

The School Governing Body will raise the awareness of parents, pupils and staff.

Disciplinary Procedures

If a child uses a mobile phone whilst on school property he/she will be punished according to the school's 'Controlling Child Behaviour' policy. The child will be expected to switch off his / her phone and keep it in a safe place provided by the school. The phone will be returned to the child at the end of the school day.

If the pupil breaks the rule a second time the phone will be kept by the school until the parent comes to the school to collect it.



USING SOCIAL NETWORKING WEBSITES, BLOGGING AND TWITTER

(In accordance with the LEA's directive).

The school acknowledges that using social websites is fun and a good way of maintaining contact with friends and family but it is necessary to be extremely careful in using such sites.

It is a requirement for everyone to be aware of their responsibilities towards the school and other families in dealing with the above technology.

It is not practical to create a comprehensive list of inappropriate materials but it is better to keep in sight a set of principles in dealing with the above. The principles are:

- everyone has the right to privacy.
- it is inappropriate to judge staff, parents or pupils publicly
- It is inappropriate to communicate with parents and pupils regarding everyday work and school employees.
- Discussions within the school are confidential. It is completely inappropriate for parents to discuss things that have happened at the school and name individual children.
- Pictures of school activities should not be used without the permission of all the children and adults in the picture.

We would be grateful if you could bear this in mind.

Remember that the school is available to discuss any concern with you; you can pick up the phone for a chat or agree upon a convenient and agreed time to talk.



THE COMPLAINTS PROCEDURE

The school's Governing Body in accordance with the requirements of Section 29 of the 2002 Education Act has established a procedure for dealing with complaints from parents.

The governing body will consider the guidelines of the Assembly's 03/2004 Circular when any grievance comes to hand. Every process will follow the procedure noted in the document. The governors have set up a three-step procedure to deal with grievances.

Step 1

Oral/written complaint to a member of staff or to the head teacher. Every effort is made by the head teacher to solve the grievance in this step.

Step 2

Written complaint to the head teacher that is inspected with the result being presented in writing to the plaintiff.

Step 3

If the plaintiff is not satisfied with the result the Governing Body can consider the matter. The complaint is heard by the Body's Grievance Committee. Following the completion of Step 3 the governing body or the plaintiff can contact the LEA to review the procedure.

The school should be contacted to make an appointment to discuss any complaint with the head teacher.



BOARD OF GOVERNORS 2024 - 2025

The composition of the board of governors is in accordance with the 1986 Education Act.

Dr Iestyn Pierce (Chairperson)
Mrs Sioned Williams (Vice-chairperson)

Local Education Authority Representatives:

Dr Iestyn Pierce
Cyng. Non Dafydd
Mrs Sioned Williams

Parents Representatives:

Mrs Alison Owen
Mrs Lindsey Lewis
Mr Rhisiart Jones
Mr Robin Williams

Co-opted Members:

Mr Huw Tegid Roberts
Mr Richard Pritchard
Mrs Margaret Thomas

Llangefni Town Council Representatives:

Councilor Egryn Lewis

Teachers Representative

Mr Rhys G Pritchard

Auxillary Staff Representative

Ms Llinos Jones

Mrs Meinir L Roberts (Head Teacher)



SCHOOL STAFF 2024 - 2025

Senior Management Team

Mrs Meinir L Roberts B.Ed. – HEAD TEACHER
Mrs Elain Wyn Jones B.A. – DEPUTY HEAD TEACHER

Management Team:

Mrs Sarah Roberts B.A. - STEP 1 LEAD (nursery – Year 1)
Mr Rhys G Pritchard B.Ed. – STEP 2 LEAD (Years 2 – 4)
Mrs Manon Jones B.A. - STEP 3 LEAD (Years 5 and 6)
Mr Owain Williams B.Ed ALN CO-ORDINATOR for Uned Graig Fach (Years N – 2)
Mrs Rhian Griffiths M.A. – ALN CO-ORDINATOR for Uned Graig Fawr (Years 3 – 6)

Foundation Phase Teachers:

Meithrin – Mrs Sarah Roberts B.A.
Mrs Elin Rowlands M.A.
Miss Manon Rowlands B.A.
Mrs Lowri Mai Jones B.A
Mrs Manon Pari B.A. (secondment for Miss Awen Jones)
Mr Owain Williams B.A.

Key Stage 2 Teachers:

Mr Rhys Glyn Pritchard B. Add
Mr Jonathan Jones (maternity Mrs Elen Thomas)
Mrs Rhian Griffiths M.A
Mrs Lisa Jên Thomas B.A
Mr Owain Ll. Gwilym B.A
Ms Laura Millican B.A
Mrs Manon Jones B.A

PPA Staff

Miss Nicola Jones (rhan amser)

Auxillary Staff

Graug Fach Assistants

Mrs Debbie Williams
Mrs Michelle Roberts
Miss Catrin Frazer
Mrs Sharon Williams
Mrs Sharon Bingfield
Mrs Nicola Roberts

Well-being Specialist Staff

Mrs Alwen Moore
Mrs Sally Hanson – (Play Therapist)

Office Staff

Mrs Donna Redvers Jones (School Support Officer / Clerk)
Ms Llinos Jones (School Support Officer)
Ms Angela Bennett (School Support Officer)

Miss Michelle Davies (Cleaner in Charge – Uned Graig Fach)

Mr Gary Williams (Caretaker – Uned Graig Fawr)

Staff Ategol

ALN Assistants

Mrs Michaela Innes
Mrs Lowri Jones
Miss Pamela Roberts
Miss Magi Furlong
Miss Emelda McGrath
Miss Kelsey Byrne
Mrs Melanie Lewis
Miss Catrin Lloyd
Mrs Sioned Mason
Mrs Anwen Roberts
Mr Dyfed Williams
Mrs Jennifer McGilvary
Mrs Sam Griffiths



SCHOOL DATES AND HOLIDAYS 2025/26

TERM:

Autumn 2025

1 September 2025 - 19 December 2025

Spring 2026

5 January 2026 - 27 March 2026

Summer 2026

13 April 2026 - 20 July 2026

HOLIDAYS:

27 October - 31 October 2025 (Half Term)

22 December 2025 – 2 January 2026 (Christmas Holidays)

16 - 20 February 2026 (Half Term)

30 March 2026 – 10 April 2026 (Easter Holidays)

4 May 2026 (May Day)

25 May – 29 May 2026 (Half Term)

Number of days on which schools will be open every month:

SEPTEMBER 2025	22
OCTOBER 2025	18
NOVEMBER 2025	20
DECEMBER 2025	15
JANUARY 2026	20
FEBRUARY 2026	15
MARCH 2026	20
APRIL 2026	14
MAY 2026	15
JUNE 2026	22
JULY 2026	14
---- 195 ----	

2 School Management Days – 1st and 2nd of September 2025

1 School Management Day – July 20th 2026

5 staff training days to be arranged by the school during the year.

The school will re-open for children on Wednesday, September the 3rd 2025.